



Physical Distancing and Sanitation Directive as of May 21ST, 2020

Part 1 Objectives and Guiding Principles

The objective of this document is to inform all members of the procedures and requirements in place to ensure that we may safely access the Club, with minimal risk associated with COVID-19.

1. The requirements in this document are minimum requirements and everyone accessing the Club must act responsibly and in accordance with them. Due to the unique nature of this pandemic, all who come to the Club must recognize that collectively we are doing our best and cannot be held liable should anyone fall sick of COVID-19 or a related illness, after coming to the Club.
2. Should a member observe that another person at the Club is not respecting a requirement of this guideline, it is acceptable to politely and respectfully ask that person to conform to our requirements. Should the issue not be resolved we ask the member to communicate with Trevor Collins, Club Manager, Vaclav Soucek, Yard Foreman, or any member of the Executive Committee. They have full authority from the Commodore and the Executive Committee of the Club to enforce this Directive.
3. These are not normal circumstances. All members are asked to be flexible and polite and to compromise when necessary.
4. This issue of our Directive applies to the activities which will be permitted in the first phase of the reopening of our Club, **namely preparing our boats for a potential launch**. As the situation evolves, we will issue revised versions which will explain how we will open more of our Club for use.
5. We are diligently consulting with other experts and associations to ensure that we implement best practices tailored to other parts of our Club, such as the docks.

Part 2 Arriving at the Club

In this first phase of opening, please **do not come to the Club unless you are doing so to prepare your boat for a potential launch!**

1. The number of members permitted on the property will be limited to 20 boat owners/time slot (boat owner plus a maximum of one family member living under the same roof- or a maximum of one contractor instead of the boat owner). Members will be

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required to sign up for a time slot in advance of their arrival at the following link (<https://www.slottr.com/sheets/18251543>). If a member does not have a time slot they are not permitted at the Club. Please make your preparation list as small as possible this year as we may have very limited time to get ready and every member needs the opportunity to prepare their boat. **DO NOT SIGN UP FOR EVERY TIME SLOT PREVENTING OTHER MEMBERS FROM BOOKING.** Kindly consider booking during the week if you are available to come at that time, leaving the weekend slots for those having only weekends to prepare their boats.

By signing up for a time slot, the member agrees to the fact that a quick haul out, prior to the normal end of season, might be imposed on us. As this could be an urgent and quick procedure, with unknown governmental requirements, the member agrees that following such an order can result in the member incurring extra costs. Furthermore, if the member is not available at the time of the ordered haul out, the member agrees, recognizes and will not hold the Club responsible, for acting on his behalf to the best of its abilities in consideration of the circumstances.

2. Everyone who comes to the Club property shall have first read this document and be ready and equipped to fully abide by its provisions.
3. **Do not, under any circumstances, come to the Club if you have any symptoms of COVID-19, if you are living with a person who has such symptoms. If you are under a government mandated self isolation period, you are required to complete it before coming to the Club.**
4. If you have a condition whereby you are **immunosuppressed** or have a **chronic illness**, you should consult your physician or the web site at the Institut National de Santé Publique (<https://www.inspq.qc.ca/>) which has extensive information, to help you decide if you should come to the Club.
5. In keeping with the latest best practices, **everyone coming to the Club must carry a mask or face covering and wear it over the nose and mouth at all times on Club property except when you are inside your boat.**

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PCYC
Issued May 19th, 2020

Document developed with the contribution
of the RStLYC and the FVQ.



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- a. This is to protect your fellow Club members and staff, should you **unknowingly** be a carrier of the virus. Note that wearing a mask while working on your boat is always a best practice!
 - b. **If you are in areas where boats are stored close together, wearing a mask is mandatory** given the proximity of the boats and the number of people usually working on your boat or adjacent boats. In these areas, proximity, even accidental, is difficult to avoid.
6. The Club will make its best efforts to provide a hand washing station. However, members are kindly requested to bring their own hand sanitizer and use it liberally.
 7. All government mandated physical distancing and sanitation measures must be fully complied with when you come to the Club.
 8. The three most basic requirements that everyone must respect when at the Club are:
 - a. Wear a mask or face covering over the nose and mouth in accordance with these directives.
 - b. Wash your hands frequently and thoroughly (minimum 20 seconds with soap and water) or use hand sanitizer.
 - c. Maintain two metres distance from each other.
 9. The Club may post specific directives on notice boards at the Club and on the grounds. Please look out for, read, and respect them.

Part 3 Working on our Boats in the Yard

1. When working on and around your boats you must respect these directives, including:
 - a. Wear a mask or a face covering the nose and the mouth.
 - b. Wash your hands frequently with soap and water or hand sanitizer.
 - c. Maintain physical distancing with those working on the boat next to yours.

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2. As the owner of your boat, you are responsible to ensure that all persons helping you prepare your boat respect these directives (i.e. or your one person from the same household or your one contractor replacing you).
3. The clubhouse facilities are not currently open.

Part 4 Access to Club Buildings and Bathrooms

1. In this first phase of opening, the clubhouse building is closed.
2. A portable chemical toilet for those who must use the bathroom while on the property will be made available.

Part 5 Docks, and going on the Water

1. In phase one of opening, all docks and piers are strictly off limits to members.
2. No boat whatsoever, other than Club boats used for harbour work, may go on the water.
3. When docks will be opened, specific instructions will be issued.

Part 6 Non-members at the Club (helpers or contractors)

1. If you hire a contractor to work on your boat, or a helper, you are responsible for that person's conduct at the Club. You must give him or her a copy of these directives and that person must fully respect them.
2. Contractors are only permitted at the Club when it reopens under this first phase. They must in advance by telephone, provide the Club with the name of the person who hired them, their name, a cell phone number at which they can be reached at all times. The time and the dates on which they will be at the Club must correspond to the time slot the boat owner had reserved. They may only work on the boat of the owner who has reserved the time slot.
3. It is best practice to ask that the contractor sanitize the surfaces of your boat where he was working.

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Part 7 Other Facilities

A new document will be issued when the Pointe-Claire Yacht Club docks are accessible. Our priority in phase 1 is the harbour and preparing should we be launching the boats. Our Board members are hard at work planning for the best season we can have in accordance with best practices for these activities.

Part 8 Enforcement

All members shall comply with these directives with civility and politeness to others. Anyone who does not comply with these guidelines is liable either to a reprimand from the Club to insist that these rules are followed, or to the immediate eviction from the property. The Club could also take further disciplinary measures.

Should you have any questions or concerns please do not hesitate to contact us.